



**Volunteers Engaged in Gender Responsive Technical Solutions (VETS)  
VOLUNTEER PLACEMENT DESCRIPTION 2020 - 2027**

<b>Volunteer Position Title</b>	Monitoring and Evaluation Advisor		
<b>Country</b>	Ghana		
<b>Partner Organization</b>	Ghana Poultry Network (GAPNET)		
<b>Placement location</b>	Capital city	X	<b>Comments:</b> Position based in the capital city of Accra, with possible travel to surrounding communities: Winneba, Suhum, Nsawam, Ksoa, Oyarifa, Obodan. Possible travel to Upper East to Yua, Natugnia, Sirigu, Manyoro, Kandiaga, Mirigu, Nabanago, Kongwonia, Nayangnia, and Doba when needed.
	Mid-sized town		
	Rural town/village		
	Various		
<b>Duration (Months)</b>	<b>3 Months</b>		
<b>Start date</b>	<b>October 2023 (Flexible)</b>		
<b>Pre-departure Training Date/s</b>	VWB/VSF will provide pre-departure orientation training.		
<b>Eligibility requirements</b>	Open to Canadian Citizens and Permanent Residents of Canada only		
<b>Language Requirements</b>	<p><b><u>Essential:</u></b></p> <p>English</p> <p><b><u>Desirable:</u></b></p> <p>The M&amp;E Volunteer Specialist will sometimes need to work with a local translator for some of the duties especially in rural communities. However, it would be a plus if volunteer could speak the local language.</p>		
<b>Academic Qualifications</b>	<p><b><u>Essential:</u></b></p> <p>Bachelor's or Master's degree in Monitoring &amp; Evaluation Studies.</p> <ul style="list-style-type: none"> <li>- Must have relevant degree or advanced knowledge in M&amp;E.</li> <li>- Must have understanding of development issues.</li> <li>- Must possess high level computer literacy and analytical skills.</li> </ul> <p><b><u>Desirable:</u></b></p> <p>Bachelor's degree in international development, social science or a related field</p>		
<b>Professional Background / Skills</b>	<p><b><u>Essential:</u></b></p>		

	<ul style="list-style-type: none"> <li>• Proficient in Microsoft office (Word, PowerPoint, graphic design etc.) and media tools.</li> <li>• Ability to develop Project cycle management, annual budgets, project budgets, project reports</li> <li>• Effective cross-cultural communication skills</li> <li>• Commitment to the principles of volunteer cooperation and familiarity with participatory approaches to development, including the promotion of gender equality, good governance and environmental sustainability</li> </ul> <p><b><u>Desirable:</u></b></p> <ul style="list-style-type: none"> <li>• Experienced with livestock project management cycle</li> <li>• Commitment to the principles of volunteer cooperation and familiarity with participatory approaches to development, including the promotion of gender equality, good governance and environmental sustainability.</li> <li>• Previous volunteer experience in-country or other developing countries.</li> </ul>
<p><b>Placement goal and objectives (preliminary)</b></p>	<p><b><u>Overall Goal:</u></b></p> <p>The primary goal of the M&amp;E Advisor position is to support GAPNET with developing, designing, and managing the implementation of project activities. This position will also support and train GAPNET staff in monitoring, evaluation, and reporting tools and techniques.</p> <p><b><u>Objectives:</u></b></p> <ul style="list-style-type: none"> <li>• Work with GAPNET and VWB-HQ staff in the program planning process, with specific indicators.</li> <li>• Assist GAPNET in KAP survey used to measure impact (uptake of CAHWS, top 3 topics of telehealth)</li> <li>• Support GAPNET in the design for the number and types of development initiatives that advance gender equality and have been improved through VCP support Train GAPNET staff on M&amp;E for the VETS project and others</li> <li>• Train GAPNET staff, and partners on monitoring and evaluation reporting. Support GAPNET to set up a robust M&amp;E system for the VETS project and others.</li> <li>• Assist in the design and development of forms and questionnaires for data collection and analysis.</li> <li>• Support GAPNET to conduct monthly review of reports from field offices to ensure accuracy and quality of report.</li> <li>• Provide support to GAPNET program teams/partners in compiling reports, stressing the importance of data quality, indicator-based reporting and analysis of achievement of objectives and trends.</li> <li>• Design KAP survey (identify areas) for Livestock &amp; poultry training and tools, CAHWS, and community sanitation</li> </ul>



	<ul style="list-style-type: none"> <li>• Provide field teams with constructive feedback on both content and form of data collected and reports written.</li> <li>• Support GAPNET in the Lead programme annual reporting and end of project evaluation.</li> </ul> <p>All volunteers are expected to promote gender equality, environmental sustainability and good governance within their placement responsibilities.</p>
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**Volunteer Terms and Conditions**

VWB/VSF covers most of the costs including:

- Return airfare to placement country
- The cost of required vaccinations, anti-malarial medication, and overseas emergency travel health insurance and orientation in Ottawa
- A monthly living allowance (MLA) that will be paid into the volunteer’s bank account in Canada.
- The MLA is designed to be sufficient to cover simple housing, basic food requirements, and other typical monthly living expenses.

**Fundraising**

VWB/VSF encourages each volunteer to raise funds towards the organization’s operations.

**About Veterinarians Without Borders**

In the global south, more than 90 per cent of food animals are raised by subsistence farmers yet these small-scale livestock producers, the majority of whom are women, have very limited access to quality and affordable animal health services. Aside from the risks associated with the loss of valuable livestock who provide important protein and/or income for poor households, zoonotic diseases that can be passed from animals to humans offer a very real threat to human health on a wider scale.

Veterinarians without Borders/Vétérinaires sans frontières (VWB/VSF) works for, and with, communities in need to foster the health of animals, people and the environments that sustain us. VWB/VSF works nationally and internationally to train animal health workers, increase food security, and improve animal & public health. VWB/VSF provides overseas volunteer placements for veterinarians and other animal & public health professionals.

**About the Project: Volunteers Engaged in Gender Responsive Technical Solutions (VETS)**

Volunteers Engaged in Gender Responsive Technical Solutions (VETS), funded through the Volunteer-Cooperation Program at Global Affairs Canada, will engage 190 volunteers to work with local partner organizations in Ghana, Kenya, Senegal, Lao PDR, Cambodia, and Vietnam. Volunteers will help create integrated animal health systems to increase the livelihoods and household nutrition of small-scale farmers.

The VETS program utilizes the skills of volunteers to build local partner capacity to support community members, primarily women, to reduce poverty. Through improved production of livestock and crops, volunteers help improve family income and nutrition. The VETS program is built around the One Health concept, which recognizes that the health of people, animals, and the natural environment are interconnected. This project promotes the production of



more and better food and increased incomes from livestock, all the while promoting land rehabilitation and conservation for sustainable development.

Veterinarians Without Borders/Vétérinaires sans Frontière is an equal opportunity employer and values the diversity of our team. We are committed to inclusive and equitable employment practices and strive to create a workplace that supports diversity, equity, and inclusion. VWB/VSF Canada welcomes applications from all qualified candidates, including members of racialized groups, Indigenous peoples, women, persons with disabilities, and persons of any sexual orientation or gender identity. Please let us know if you require an accommodation and we will work with you to ensure an equitable hiring process. Thank you for your interest in VWB/VSF Canada.

Apply now by sending your CV and cover letter to [volunteer@vetswithoutborders.ca](mailto:volunteer@vetswithoutborders.ca) with “M&E Advisor GAPNET – [Your Name]” in the subject line.