

Volunteers Engaged in Gender Responsive Technical Solutions (VETS)
VOLUNTEER PLACEMENT DESCRIPTION

Volunteer Position Title	Fundraising Advisor
Country	Laos
Partner Organization	Health Poverty Action (HPA)
Placement Location(s)	Vientiane + occasional travel to the communities
Duration of placement	3-6 months
Planned Start date	April 1, 2026 (flexible)
Eligibility requirements	Open to Canadian Citizens and Permanent Residents of Canada only.
Language Requirements	☐ English Will the volunteer have the support of a local translator for some of their duties? ☐ Yes
Placement objective and volunteer role and responsibilities	As the Fundraising Advisor based in Vientiane, Laos, you will support Health Poverty Action (HPA) to strengthen its resource mobilization capacity by developing a fundraising strategy, diversifying funding sources, and building staff skills in donor engagement. This will develop HPA's capacity to secure more sustainable funding for its programs and community impact. As part of your role, you will: • Support the development of a comprehensive fundraising strategy tailored to HPA's mission and programs. • Identify and research potential funding sources, including grants, foundations, corporate partnerships, and individual donors. • Build capacity of staff in proposal writing, donor reporting, donor compliance research, and grant management. • Provide training and mentoring in fundraising best practices, donor stewardship, and relationship building. • Support the development of fundraising tools and systems (e.g., donor database, proposal templates, reporting frameworks). • Share best practices for integrating digital fundraising and communication tools where appropriate. • Promote gender equality by ensuring fundraising materials and proposals highlight the role of women and marginalized groups. • Apply an environmental sustainability lens in proposals and fundraising activities. • Promote good governance and human rights practices by aligning fundraising approaches with equity and inclusivity values. • Participate in pre-assignment training. • Submit reports as required by the partner organization and by VWB.

Professional experience and skills	• Degree and/or relevant experience in Fundraising, Nonprofit Management, International Development, or a related field. • Demonstrated experience, ideally in a senior role, in developing fundraising strategies and securing funds from diverse sources. • Strong skills in grant writing, donor communications, and partnership development. • Experience with donor stewardship and grant management processes. • Familiarity with digital fundraising tools and platforms considered an asset. • Experience delivering training or mentoring staff in fundraising practices considered an asset. • Minimum two (2) years of relevant professional experience in your field of expertise. • A commitment to gender equality, One Health principles, and international volunteering. • Flexibility, adaptability, excellent interpersonal skills, and cultural sensitivity. • Experience living and working internationally considered an asset.
Working conditions	• Stairs in the office • Community roads in poor conditions • Rainy season – possible flooding and slippery roads

Support Package
VWB offers you an incredible experience to take part in an international volunteer experience where you will expand your personal and professional skills while contributing to global development. VWB commits to supporting you throughout your volunteer journey and will cover the majority of the costs involved in being an overseas volunteer, including: • Pre-departure training • In-country orientation upon arrival in country of placement • Return airfare to placement country • Visa/permit costs • The cost of required for vaccinations and anti-malarial medication • Overseas emergency travel health insurance • A monthly living allowance (MLA) that will be paid into the volunteer's bank account in Canada. The MLA is designed to be sufficient to cover simple housing, basic food requirements, and other typical monthly living expenses. • Debrief after the placement
Fundraising
VWB encourages each volunteer to raise funds towards the organization's operations.
About Veterinarians Without Borders

In the global south, more than 90 per cent of food animals are raised by subsistence farmers yet these small-scale livestock producers, the majority of whom are women, have very limited access to quality and affordable animal health services. Aside from the risks associated with the loss of valuable livestock who provide important protein and/or income for poor households, zoonotic diseases that can be passed from animals to humans offer a very real threat to human health on a wider scale.

Veterinarians without Borders/Vétérinaires sans Frontières (VWB) works for, and with, communities in need to foster the health of animals, people and the environments that sustain us. VWB works nationally and internationally to train animal health workers, increase food security, and improve animal & public health. VWB provides overseas volunteer placements for veterinarians and other animal & public health professionals.

About the Project: Volunteers Engaged in Gender Responsive Technical Solutions (VETS)

Volunteers Engaged in Gender Responsive Technical Solutions (VETS) is a seven-year (2020 to 2028) Volunteer Cooperation Program funded by Global Affairs Canada. VETS will engage 190 volunteers who will support local partner organizations in Ghana, Kenya, Lao PDR and Cambodia. Volunteers will help create integrated animal health systems to increase the livelihoods and household nutrition of small-scale farmers.

The VETS program utilizes the skills of volunteers to build local partner capacity to support community members, primarily women, to reduce poverty. Through improved production of livestock and crops, volunteers help improve family income and nutrition. The VETS program is built around the One Health concept, which recognizes that the health of people, animals, and the natural environment are interconnected. This project promotes the production of more and better food and increased incomes from livestock, all the while promoting land rehabilitation and conservation for sustainable development.